



1615 Minutes of the Parish Council Meeting held on Tuesday, 12th January 2016

Present: Councillors Kay, Videlo, Elliot, Matheson, Reid, Archer and Winship. SCC Cllr O'Brien

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS At the opening of the meeting, the Chairman wished everyone a Happy New Year. Apologies for absence received from Cllrs Gold (holiday) and Harraway (child-minding).

2 DECLARATIONS OF INTEREST – None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed - **NONE**

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

None received

To **RECEIVE** reports from:

a) Suffolk County Councillor O'Brien – Spoke to her report, adding that SCC Highways site investigations at Village Way and the School Road/Fishpond Road junction will take place in February. Cllr O'Brien had written to local MP's about traffic problems on and around the Orwell Bridge.

b) Suffolk Coastal District Councillor Harvey – Report provided, as attached.

c) Suffolk Police – No report provided. 4 beach huts had been broken into – no further news.

Reports **NOTED**, with thanks to the authors.

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 8th December 2015- proposed by Cllr. Kay, seconded by Cllr.Archer. **AGREED** by all present at the meeting

4 Matters for REPORT and REVIEW of ACTION POINTS from the minutes of the Parish Council Meeting held on 8th December 2015. The advertisement for the Village Handyman had been placed/Mole catching was in progress/details and conditions for new waste bin agreed at an all-in cost of £215/the fund for a new defibrillator had closed/litter compound promised for completion within two weeks

5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

Planning Applications - **NONE**

Planning Decisions

15/4537/TPO Harbour View Cliff Road - To crown reduce by 30% 1no. Maple and 1no. Oak and reshape and balance to accommodate next to garage- **PERMITTED**.

6 To **UNDERTAKE** the annual review of Standing Orders and Financial Standing Orders. Amendments reviewed (per website document) and **AGREED**

7 To **RECEIVE** a letter from Suffolk Police about a proposal to 'match-fund' PCSOs with local councils

Cllr Reid had attended the recent consultation meeting. Suffolk Police consider that visible policing is not a sensible use of limited resources, that the nature of crime is changing and, as such, policing needs a redesign, with greater flexibility. There would be fewer police stations, public contact being encouraged via modern technology. The silver lining is that the Woodbridge / Felixstowe area would have additional police numbers under the reorganisation. Cllr Reid will draft a response to the PCSO proposal to be circulated prior to dispatch.

8 To **DISCUSS** the provision of public training in the use of defibrillators.

It was considered appropriate to widen the scope of community training to include first aid. The Clerk would contact St John Ambulance as a potential provider of this service

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....

WALDRINGFIELD PARISH COUNCIL

1616

- 9 To **CONSIDER** a response to the Suffolk Fire and Rescue Service’s consultation
After discussion, it was **AGREED** that Cllr Kay would circulate a draft reply for approval, citing regret for the necessity of the cuts in service, but also expressing greater concern at the resulting availability of fire units on call and the likely increase in time for these units to arrive in Waldringfield when needed
- 10 To **CONSIDER** actions listed in the Parish Plan. The Action Plan list was prioritised by importance and the following persons agreed/were proposed to lead on each named category. **Road Safety** (all) **Other Road Hazards** (inc. Village Way)–Toby Harraway / **Community Safety & Wellbeing** d)reduce dog fouling - Neil Winship / **Environmental Protection a) protection of the saltmarsh** (liaison with the Flood Defence Group) – Alyson Videlo / **Environmental Protection b) monitor mitigation measures** - Ian Kay & Janet Elliot (in particular to SCDC and BT) / **Telecommunications** (all actions) - Ian Kay to find a candidate to lead
- 11 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
 - a) To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly

Total Payments -£799.06

 - b) **Receipts to 31/12/15 - None**
 - c) **Balances held at Bank 30/11/2015 and Building Society as at 31/12/2015**
Bank **£6,105.50** and Building Society **£7,512.29**. Adjusted balance **£13,393.63** after non-presented cheques and receipts

In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Reid

It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Kay, all **AGREED**.

To **UNDERTAKE** the annual review of Standing Orders and Financial Standing Orders – Changes noted and **CONFIRMED**

Expenses – it was **AGREED** that Cllr Winship would invoice the Council for travel expenses incurred as a result of attendance at SALC area meetings
- 12 To **CONSIDER** any Correspondence received before the meeting: Concern had been expressed to the Council about a possible bird hide being built. Subsequent dialogue indicated that this was not the intent, that the proposal would be a seat with a screen, not requiring planning permission. The Chairman will respond accordingly
- 13 **PARISH MATTERS for next Agenda** –Fairway Committee report, Play Area survey response.

The Chairman closed the meeting at 9.30pm

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....

WALDRINGFIELD PARISH COUNCIL

1617

REVIEW OF ACTION POINTS AS AT 22nd JANUARY 2016

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action**: Now deferred by SCC to early 2016

Footpaths River Wall footpath. **Action**: SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016

On-going - Refurbishment of the Litter Bin compound – The Clerk was authorised to approve expenditure up to £1000 on the project (Mar 2015). Contributions to be sought from the Fairways Committee, as the sailing community would be major beneficiaries of the enhanced site. The need for signage was noted. The offer of financial contributions to the project was reported /receipts required. New contractor engaged. **ACTION** – Completion by new contractor anticipated for Nov 30th (*Abbreviated note from action points of October 2015*) Now end January

In progress - The archiving/disposal of the Parish Council records and old files. Clerk proposed "zero-based" approach – only retain what is lawfully required or administratively essential and box remainder for archiving/historical use/disposal. **ACTION** Sorting of files commenced - further progress over the summer. Quotes for secure disposal of unwanted files to be sought. (*Abbreviated note from action points of October 2015*) Deferred pro-tem due to ill-health

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....



1612 Minutes of the Parish Council Meeting held on Tuesday, 8th December 2015

Present: Councillors Kay, Videlo, Elliot, Matheson, Gold, Reid, Archer, Winship and Harraway.
SCDC Cllr Harvey

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS Apologies for absence received from SCC Cllr O'Brien

2 DECLARATIONS OF INTEREST – None

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed - **NONE**

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council
None received

To **RECEIVE** reports from:

- a) Suffolk County Councillor O'Brien – Nothing new to report
- b) Suffolk Coastal District Councillor Harvey – Spoke to her report, congratulated the Council on the quality of its Parish Plan and participated in a discussion about vehicular speed management.
- c) Suffolk Police – A document (all Change for Suffolk) advising on impending reorganisation of the Police had been circulated. Cllr Reid would be attending an upcoming meeting on the same. Reports **NOTED**, with thanks to the authors.

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 10th November 2015- proposed by Cllr. Kay, seconded by Cllr. Harraway. **AGREED** by all present at the meeting

4 Matters for REPORT and REVIEW of ACTION POINTS from the minutes of the Parish Council Meeting held on 10th November 2015. It was agreed that an appropriate time had passed before placing the advertisement for the Village Handyman

5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

Planning Applications

15/4537/TPO Harbour View Cliff Road - To crown reduce by 30% 1no. Maple and 1no. Oak and reshape and balance to accommodate next to garage. After considering comment from the Parish Council's Tree Officer, it was **RESOLVED** that the Council had **NO OBJECTION** to the application. Proposed by Cllr Kay, seconded by Cllr Reid, **AGREED** by all

15/4524/FUL 4 Village Way - Single storey side extension to bungalow. **SUPPORTED**, with comments provided by the Planning Working Group (attached). Proposed by Cllr Elliot, seconded by Cllr Matheson, **AGREED** by all

Planning Decisions

15/3797/FUL Eureka Cliff Road - Demolition of existing dwelling. Erection of three dwellings and garages. Alterations to existing access. Application **WITHDRAWN**

15/4048/FUL Waldringfield Boat Yard The Quay - Replace wooden toilet block with like for like building with improved disabled facilities using modern sips construction, Customer toilet for river cruises – **PERMITTED**

15/3981/FUL Sweetbriars 3 Woodbridge Road - First floor bedroom extension above existing flat roof – **PERMITTED**

15/4194/FUL - Greenaway Cliff Road - two storey extension - **PERMITTED**

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CHAIRMAN.....DATE.....

WALDRINGFIELD PARISH COUNCIL

1613

- 6 To **CONSIDER** a replacement general waste /dog waste bin in a village lay-by
RESOLVED – to seek quotes for a new waste bin, clarifying with SCDC that it would be permitted to use the bin for wrapped dog waste
 - 7 To **RECEIVE** an update on the Emergency Resilience Plan. Cllr Winship advised that the Plan had not been tested this year, that there were no suggested improvements, spoke about the control of the master keys used for the gates and that a number of items would be added as an annex to the Plan. Cllr Winship announced that he wishes to step down as the Emergency Resilience Planning Officer as a fresh mind could benefit the plan
 - 8 To **CONSIDER** the provision of a second public access defibrillator under a Government-funded scheme. It was **AGREED** by a majority vote (with one abstention) to apply for a second defibrillator for the village under the scheme. Proposed by Cllr Elliot, seconded by Cllr Archer
 - 9 To **DISCUSS** and **CONFIRM** the 2016/17 Budget and the Parish Council Precept for that period. After discussion, it was **RESOLVED** to accept the draft budget (attached) as proposed and to maintain the Precept at the same per household rate of £49.99 for 2016/17. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all
 - 10 To **CONSIDER** the future procurement of External Audit as an exempt "Smaller Authority". It was **RESOLVED** not to opt out of the national arrangements for a panel of external auditors. Proposed by Cllr Reid, seconded by Cllr Archer, **AGREED** by all
 - 11 To **RECEIVE** a report about Quiet Lanes. Cllr Winship updated the Council, mentioning a modest increase in walkers and the possibility of more lanes to bring the total to 35 in southern Suffolk Coastal. He would be seeking a grant for printing costs to keep the local pilot scheme going, citing the benefits in health and well-being for non-vehicular users of the lane.
 - 12 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
 - a) To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly

Total Payments -£980.16

 - b) **Receipts to 30/11/15 - None**
 - c) **Balances held at Bank 30/11/2015 and Building Society as at 30/11/2015**
Bank **£7,059.30** and Building Society **£7,512.29**. Adjusted balance **£14,373.79** after non-presented cheques and receipts

In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Elliot

It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Elliot, seconded by Cllr Kay, all **AGREED**.

To **UNDERTAKE** the annual review of Standing Orders and Financial Standing Orders - Not undertaken
 - 13 To **CONSIDER** any Correspondence received before the meeting: **NOTED** (list attached).
 - 14 **PARISH MATTERS for next Agenda** –Review of Standing Orders/training for defibrillator users
 - 15 Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of **Item 16** (Annual staff review) - **RESOLVED**
 - 16 To **UNDERTAKE** the Annual Review of staff contracts – It was **RESOLVED** to offer the Clerk a 'merit increase', back-dated to September 2015. Proposed by Cllr Kay, seconded by Cllr Elliot, all **AGREED**
- To **CONSIDER** arrangements for the temporary absence of the Clerk and RFO – it was agreed that the Clerk's suggestions on the matter are sensible.

The Chairman closed the meeting at 9.45pm

STATUS: DRAFT UNTIL SIGNED

CHAIRMAN.....DATE.....

REVIEW OF ACTION POINTS AS AT 30th DECEMBER 2015

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action:** Now deferred by SCC to early 2016

Footpaths River Wall footpath. **Action:** SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response – expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016

On-going - Refurbishment of the Litter Bin compound – The Clerk was authorised to approve expenditure up to £1000 on the project (Mar 2015). Contributions to be sought from the Fairways Committee, as the sailing community would be major beneficiaries of the enhanced site. The need for signage was noted. The offer of financial contributions to the project was reported /receipts required. New contractor engaged. **ACTION** – Completion by new contractor anticipated for Nov 30th (*Abbreviated note from action points of October 2015*)

In progress - The archiving/disposal of the Parish Council records and old files. Clerk proposed "zero-based" approach – only retain what is lawfully required or administratively essential and box remainder for archiving/historical use/disposal. **ACTION** Sorting of files commenced - further progress over the summer. Quotes for secure disposal of unwanted files to be sought. (*Abbreviated note from action points of October 2015*)

Item 3

January Parish Council Report from Cllr Susan Harvey

Firstly I would like to wish you all a very Happy and Healthy 2016.

Community Enabling Grants.

I have agreed to help with the purchase of tables for Levington and Bucklesham and a hall window for Kirton. If you have a request for funding please let me know quickly as everything has to be applied for in the next few weeks and I want to use all my allowance.

Funding

Government funding has been cut by 40% over the last 5 years and SCDC has not raised its council tax during that time this has led to a net reduction of funding of £3.7million. This means Council tax is likely to rise. SCDC is still the best financially performing council in Suffolk.

Coastal Revival Funding has awarded grants to Bawdsey Radar and Visitor centre £45,000 Discover Landguard £27,000 and two grants of £25,000 to projects in Lowestoft.

Devolution

Talks are still progressing with Suffolk, Norfolk and possibly Cambridgeshire to explore a joint future.

New HQ

The new offices are going ahead well. A name is being sought for the new office building, any ideas please send them to : accommodation.scdc@eastssuffolk.gov.uk The council should move in the Autumn.

SPEEDWATCH

Do you know of anyone who would be willing to be trained to use the speedwatch camera? I have a volunteer in Kirton and I believe Waldringfield have people in mind. We need a few more to make this work. They would not necessarily have to work in their own villages which could be an advantage. If people are going too fast in your village lets do something about it.

CLEAN FOR THE QUEEN

There is a campaign calling on individuals, volunteer groups, local councils, schools and businesses to take part in a Clean for the Queen weekend on 4,5 and 6 of March. Please encourage people to register their interest at www.cleanforthequeen.co.uk/uk/home/2365 When the queen came to the throne litter was not the problem it is today. What better way to show our gratitude to our Queen than to clean up the country ready for her birthday. Is your village going to do anything to celebrate the Queen's special day?

Item 7— next three pages



SUFFOLK CONSTABULARY

NOT PROTECTIVELY MARKED
RESTRICTED/CONFIDENTIAL

Police Headquarters, Martlesham Heath, Ipswich IP5 3QS
Tel: 01473 613500 Fax: 01473 613737 (24 hrs)
Calls may be monitored for quality control, security and training purposes.

Direct Dial: 01473 782708

9 January 2016

Dear Sir/Madam

I am writing to all Parish and Town Councils in Suffolk regarding an opportunity for Match Funded Police Community Support Officers in the 2016/17 financial year.

As you are probably aware Suffolk Constabulary, as with many police forces across the country, have been recently reviewing how we provide services in the future, as we are working to bridging a funding gap of £20.5 million by April 2020.

These financial pressures, coupled with a stark change in the nature of crime and incidents in recent years, mean that the Constabulary's current structure needs to transform and modernise to continue to deliver high quality policing into the future.

In the new model, SNT officers and staff will fulfil core roles that respond to demand and are adapted to each locality team.

Moving forward PCSOs will be used to target the following four main areas:

Vulnerability and Safeguarding such as domestic abuse, victim support, hate crime/mate crime, cybercrime, and supporting members of society with additional needs.

Community Engagement such as dealing with local issues and concerns and looking at areas such as emerging communities, schools and youth engagements, Community Speed Watch and Prevent.

Demand Management such as mental health, Suffolk Family Focus, anti-social behaviour (ASB) and licensing.

Crime Reduction such as retail crime (Town Safe), rural crime - including Shop Watch and Farm Watch & business crime.

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www.suffolk.police.uk

2.

A significant part of that review has included a complete re-design of our Local Policing Model which has included looking at the structure, locations and functions of our Safer Neighbourhood Teams (SNT). This is about doing things differently, enhancing our services and protecting our communities.

In the new Policing Model sixty- eight PCSO posts will be removed. These changes have necessitated a review of our match funding arrangements and we have re-considered how we will work with partners in the future to ensure that any jointly funded roles support the delivery of our new Neighbourhood Policing Teams.

Although we recognise that there are benefits to be had with the current match funded PCSO posts not all of the roles are sustainable in the new model

Therefore, over the coming months we will be:-

1. Reviewing the current arrangements with Match Funded PCSO's

Suffolk Constabulary will not be looking to renew the current contracts and I have written to the below listed partners to start the process of concluding the current Service Level Agreements with;

- Sudbury Town Council
- Samuel Ward Academy - Haverhill
- Southwold Town Council
- Kesgrave/Rushmere Councils
- Aldeburgh Town Council
- Kessingland Parish Council
- Barham/Gt Blakenham
- Thurston Parish Council
- Leiston Town Council
- Haverhill Town Council
- Woodbridge Town Council
- Center Parcs
- Ipswich Hospital
- Bungay Town Council
- Newmarket Academy

2. Offering an opportunity to Parish Councils to fund (wholly or in part) 6 Match Funded PCSO's for the 2016/17 year.

Tim Passmore (Suffolk Police and Crime Commissioner) and I are very keen to explore opportunities to work with Parish/Town Councils in the future in different ways. Therefore we are making available 6 PCSO posts which Parish/Town Councils can apply to fully fund or in collaboration with other neighbouring Councils.

Tim and I would like to invite those Parish/Town Councils that are interested in this opportunity to a meeting at 6.30pm on 6 January 2016 at Landmark House Visitors Centre, 4 Egerton Road , Ipswich , Suffolk IP1 5PF.

3.

At this event this event we will both set out our intentions regarding these 6 posts and provide details of service level agreements and costs as well as allocating time to answer any questions you may have.

The funded post will be dedicated to the area agreed by those providing the finance. The cost of a fully funded PCSO from April 2016 will be £31,972

After this Leigh Jenkins will outline the process and timescales for submitting formal bids.

Can I ask that you contact Leigh Jenkins via Leigh.jenkins@suffolk.pnn.police.uk or call 01473 782725 to confirm whether or not this opportunity is of interest to you and whether you will be attending on 6 January 2016.

To assist you and the Constabulary, can I suggest that in advance of the meeting as a Council you discuss whether this opportunity is one that you wish to take and, if applicable, liaise with other parish councils if you intend to collaborate to provide funding.

Can I respectfully point out that these 6 post holders must focus on the aforementioned four main areas.

I trust this is helpful in assisting you whether you, as a Council, are interested in this opportunity that we have provided to both build on and strengthen the relationship between the Constabulary and local communities and making Suffolk a safe place to live, work, travel and invest.

I look forward to seeing you and discussing this positive step on 6 January and send my best wishes to you for 2016.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Gareth Wilson', with a horizontal line underneath the name.

Gareth Wilson
T/Chief Constable

Item 9



To the Parish Clerk

Dear Sir or Madam

December 2015

SUFFOLK FIRE AND RESCUE SERVICE INTEGRATED RISK MANAGEMENT PLAN 2015-18

I wanted to take this opportunity to contact you again midway through our public and stakeholder consultation, in addition to correspondence you have previously received either from us or SALC.

Suffolk Fire and Rescue Service began its Integrated Risk Management Plan (IRMP) consultation on 16 November 2015 through to 22 February 2016. The plan is informed by a period of pre-consultation engagement that took place with the public and key partner organisations and groups in June and July this year.

The Fire and Rescue Service in Suffolk continues to provide excellent Prevention, Protection and Emergency Response services '24/7' 365 days a year to communities across the county. The County Council provides these services against a backdrop of no council tax increases, continuing reductions in grant funding from Government, and more than a 30% reduction in the number of 999 calls in the last 10 years.

We are writing to you again to seek your views and comments on our proposed plans to shape the future of the fire service through the next three years. Please visit our website at <https://www.suffolk.gov.uk/emergency-and-rescue/fire-service-redesign/> where you can read our IRMP and supporting documents, and respond to the consultation by completing an electronic version of the questionnaire which will be used to inform our future plans.

If you would like any more information please contact the Service Redesign office on:

Email: fireservicedesign@suffolk.gov.uk

Tel: 01473 260457

Address: Service Redesign Team Manager, Suffolk Fire and Rescue Service HQ,
8 Russell Road, Ipswich, IP1 2BX

Yours sincerely

Handwritten signature of Mark Hardingham in black ink.

Mark Hardingham
Chief Fire Officer
Suffolk Fire and Rescue Service

Handwritten signature of Matthew Hicks in blue ink.

Matthew Hicks
County Councillor and
Cabinet Member for Environment
and Public Protection

Item 11—next three pages

9 January 2016 (2015-2016)

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

Cost Centre A - Receipts

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
28	Precept	11,998.80	11,998.80					
29	Council Tax Support Grant	178.53	178.53					
30	SCC Locality Grant	1,500.00		-1,500		412.00	-412	-1,912
31	SCC Footpaths Grant	260.00	175.30	-85				-85
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund	500.00		-500				-500
36	Bank Interest	70.00		-70				-70
37	Grants and Donations							
38	Advertising income		84.00	84				84
39	VAT Refund							
SUB TOTAL		14,507.33	12,436.63	-2,071		412.00	-412	-2,483

Cost Centre B - Administration

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
1	Salaries				5,150.00	3,094.60	2,055	2,055
2	PAYE/NI					561.60	-562	-562
3	Stationery/Mileage/Etc.				350.00	281.16	69	69
4	Post and telephone				100.00	86.79	13	13
5	Newsletter re 1972 LGA s142				460.00	537.00	-77	-77
6	Village Hall hire				250.00	250.00		
7	Insurance				475.00	473.66	1	1
8	Membership Subs re LGA s111				375.00	252.00	123	123
9	Audit				155.00	208.00	-53	-53
10	Chairman's Expenses				50.00	59.98	-10	-10
11	Training				250.00	10.00	240	240
12	Election Costs				250.00	100.00	150	150
SUB TOTAL					7,865.00	5,914.79	1,950	1,950

Cost Centre C - Playing Field/Recreational

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
13	Handyman's Wages				495.00	382.52	112	112
14	Grass cutting (field)				780.00	480.00	300	300
15	Mole catching (field)				250.00	125.00	125	125
16	Repairs/Maintenance				1,460.00	309.24	1,151	1,151
17	Footpath Maintenance				450.00	120.00	330	330
18	Locality Grant Spend				1,500.00	342.03	1,158	1,158
19	SCC Quality of Life							
20	SCDC Community Enabling Fund				500.00		500	500
SUB TOTAL					5,435.00	1,758.79	3,676	3,676

Cost Centre D - Grants

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
21	General Grants				400.00	340.00	60	60
22	Church Field re OSA 1906 s9 & 11				400.00	400.00		
23	Village Hall LGA 1976 s19				500.00	500.00		
24	All Saints Church OSA 1906 et al				500.00	500.00		
25	WildlifeGroup				100.00	100.00		

Waldringfield Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

SUB TOTAL					1,900.00	1,840.00	60	60
Cost Centre E - s137								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
27	S 137							
SUB TOTAL								
Cost Centre F - Miscellaneous								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
26	Miscellaneous							
SUB TOTAL								
NET TOTAL		14,507.33	12,436.63	-2,071	15,200.00	9,925.58	5,274	3,204
V.A.T.			724.05			324.04		
GROSS TOTAL			13,160.68			10,249.62		

Waldringfield Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
71	Salaries	09/01/2016	December 2015	Bairdays Community A	100920	Salary	Mr D Lines	X	378.38	0.00	378.38
72	Stationery/Mileage/Etc.	09/01/2016		Bairdays Community A	100921	Travel Expenses	Mr D Lines	X	12.00	0.00	12.00
73	PAYE/NI	09/01/2016		Bairdays Community A	100922	PAYE & NI	HMRC	X	313.40	0.00	313.40
74	Grass cutting (field)	09/01/2016		Bairdays Community A	100923	Grass-cutting -field	SCL Landscape Management	S	60.00	12.00	72.00
75	Handyman's Wages	09/01/2016		Bairdays Community A	100924	Salary	Mr R Lord	X	23.28	0.00	23.28
Total									787.06	12.00	799.06

Waldringfield Parish Council

	Bank Reconciliation at 09/01/2016		
	Cash in Hand 01/04/2015		
			10,482.57
	ADD		
	Receipts 01/04/2015 - 09/01/2016		13,160.68
			23,643.25
	SUBTRACT		
	Payments 01/04/2015 - 09/01/2016		10,249.62
A	Cash in Hand 09/01/2016 (per Cash Book)		13,393.63
	Cash in hand per Bank Statements		
	Cash	31/03/2015	0.00
	Barclays Community Account	31/12/2015	6,105.50
	Ipswich Building Society	31/10/2015	7,512.29
			13,617.79
	Less unpresented cheques As attached		224.16
			13,393.63
	Plus unpresented receipts As attached		0.00
B	Adjusted Bank Balance		13,393.63