



Waldringfield Parish Council

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Minutes of the Parish Council Meeting held on Tuesday 26 July 2016

Present: Councillors Kay, Elliot, Matheson, Videlo, Gold, Archer, Reid, Harraway and Winship, and six members of the public.

1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS**

None

2 **DECLARATIONS OF INTEREST** – Colin Archer declared a non-pecuniary interest in Littlefield

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 12 July 2016, subject to the following amendments:

1: Change Item 7, para 2 from " In the absence ..." to "In view of the SCC Assistant Operations Manager's request for parish council's help, it was **AGREED** that the Clerk write to Mr D Parken at Oak Farm, Mr J York at Low Farm, the manager of Waldringfield Golf Club and Ian Welham, Mouse Lodge, IP12 4QR.

2: Change Item 7, para 3 line 3 to read "...asking him:

- a) to forecast likely dates for work to be started at Village Way and for his estimate for the Junction footway
- b) if he would have any objection to limited self-help making temporary, earthen footway."

Amendments proposed by Cllr Winship, seconded by Cllr Archer, **AGREED** by all present at the meeting. Amended minutes proposed by Cllr Kay, seconded by Cllr Reid. **AGREED** by all present.

4 To **CONSIDER** Planning Applications for **COMMENTS:**

DC/16/2627/FUL – Littlefield, Mill Road. Erection of domestic workshop and lean-to glazed canopy.

After some discussion, it was **RESOLVED** to recommend **Approval** of the application for the reasons laid out in the attached summary. Proposed by Cllr Elliot, seconded by Cllr Gold, **AGREED** by all.

DC/16/2488/FUL – Merryfield, Mill Road. Demolition of existing dwelling and residential annexe and replacement with new dwelling and annexe. Amendment to existing vehicular access, parking and turning.

After some discussion, it was **RESOLVED TO OBJECT** to the application for the reasons outlined in the planning committee report in addition to those raised in the meeting now included in the attached summary. Proposed by Cllr Elliot, seconded by Cllr Gold. **AGREED** by a majority vote.

The MEETING was closed at 20.35.

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Supporting Notes to the meeting (NB - not minutes)

27/07/16 WPC submission to SCDC on the following Planning Applications

DC/16/2627/FUL - Littlefield Mill Rd. Erection of domestic workshop and lean-to glazed canopy

The application supersedes, in part, two previously permitted applications for an extension to the house and single storey garage to the front of the property.

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DC/16/2488/FUL - Merryfield Mill Rd. Demolition of existing dwelling and residential annexe & replacement with new dwelling & annexe. Amendment to existing vehicular access, parking & turning

Waldringfield Parish Council recommends that the application is refused for the following reasons:

The property lies within the Area of Outstanding Natural Beauty. The existing dwelling is single storey and is set at an angle from the line of Mill Rd. The proposed replacement is a substantial two storey dwelling with a front elevation that will run parallel with Mill Rd.

The new orientation to the road, plus the increased height and bulk of the proposed dwelling will significantly increase the "presence" and impact of the property on the street scene.

In addition to the above, WPC is concerned that the particular design of the proposed dwelling is out of character with the area and will not sit happily with the neighbouring properties. In particular, the layout and substantial dimensions of the windows to the first floor front elevation, and the depth of the dwelling resulting in a roof length of approximately 56 feet. The North facing slope of the roof is clearly visible from the road.

We are not suggesting that new developments should mirror the design of surrounding properties but we believe that the proposed design could be modified to make it more sympathetic to its surroundings and reduce its impact on the street scene.

In addition, the depth of the proposed dwelling means that it will extend beyond the rear of the neighbouring property, Littlefield, by some 20 feet, resulting in loss of outlook and privacy to this property. This, and other nearby properties will suffer from a loss of outlook caused by the scale of the roof.

The annexe

The existing annexe is also single storey and the proposed replacement would provide two storeys. We understand from the applicant that it is their intention to move the roof-light/velux window from the East facing slope of the roof to the West facing slope and would suggest that the plan is altered accordingly.

A response from the Waldringfield Tree Warden is attached.

In summary, we do not object to the demolition of the existing dwelling and annexe in principal but we object to the application in its current form as it is contrary to the following SCDC policies.

SCDC Policy DM21 (a) in that the proposals does not relate well to the scale and character of its surroundings particularly in terms of its siting, height, massing and form.

Policy DM7 (c) in that the design can not be considered in isolation and this proposal is not well related to adjacent properties.

Policy DM23 (a) & (b) in that the proposal will cause a loss of privacy, and a loss of outlook to neighbouring properties.

Finally, should SCDC decide to permit this development we would ask that **SCDC Policy DM6, iii)** is applied to prevent the annexe from future use as a separate dwelling.

NB

On a separate matter, the plans received from SCDC for the above application have been reduced to A3 size paper. We would like to ask you please to revert to providing full-sized paper copies of plans, particularly when they are as detailed as those for this application. Many thanks.

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Tree Warden's Report

DC/16/2488/FUL Merryfield, Mill Road, Waldringfield

The mixed 'native hedge' to the rear boundary is welcome. There is mention of new planting of 'specimen trees' but these are not named. It would be good to have clarification. In fact with existing large trees to be retained there might be rather a lot of trees on the site if these are large growing types.

I would suggest that the landscape plan shows proposed trees detailed and their likely eventual size taken into consideration. There needs to be a balance between screening and being sure not to cause problems later on.

Clarification on the retention of existing trees where these are important in the wider landscape is needed.

Specification of the tree protection to be provided during the work and any construction work in the root protection zone is needed.

Otherwise looks fine to me.

Christine Fisher. Tree Warden, Waldringfield.



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1631 Minutes of the Parish Council Meeting held on Tuesday, 12th July 2016

Present: Councillors Kay, Elliot, Matheson, Gold, Archer, Reid, Winship and Harraway and two members of the public

1 APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS Apologies for absence received from Cllr Videlo (family), and from SCC Cllr O'Brien and SCDC Cllr Harvey.

2 DECLARATIONS OF INTEREST - NONE

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as needed - **NONE**

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council –

Mrs Ballam informed the Council about bird droppings on the play area swings. She was thanked and advised that remedies would be sought for the problem. Mrs Ballam then spoke about her pending planning application (not yet released by SCDC), expressed her wish to attend the meeting in which it would be reviewed and invited councillors to a site visit beforehand. Various options to consider the application were discussed and it was agreed that the Chairman would make a decision once a consensus was reached on accommodating, where possible, the wishes of all interested parties

To **RECEIVE** reports from:

- a) Suffolk County Councillor O'Brien – Noted
- b) Suffolk Coastal District Councillor Harvey – Noted. Request re feedback on Community Link would be publicised
- c) Suffolk Police – No report provided.

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council meeting held on 14th June 2016, subject to the following amendment on Minute 1629/7 – deleting the word "Crossways" and the ensuing final sentence, replacing with "Junction of Ipswich, School, Fishpond and Woodbridge Roads. Cllr Winship proposed a motion than an email be sent to SCC Highways, but as no one seconded it, the motion was not put, rather it was **AGREED** to await SCC's proposal and estimate". Amendment proposed by Cllr Winship, seconded by Cllr Archer, **AGREED** by all present at the meeting. Amended minutes proposed by Cllr Kay, seconded by Cllr Reid. **AGREED** by all present at the meeting.

4 Matters for REPORT and REVIEW of ACTION POINTS from the minutes of the Parish Council Meeting held on 14th June 2016. Cllr Elliot reported the imminent completion of the extended SCC Rights of Way consultation, subject to any final comments from councillors

5 To **CONSIDER** Planning Applications for **COMMENTS** (including those received after publication of this agenda) and to **NOTE** any application decisions:

DC/16/1588/FUL Atbara Deben Lane - Renovation of existing swimming pool enclosure. **Permitted - NOTED**

6 To **CONSIDER** the provision of additional funding for AONB grants expenditure items. There was an approximate shortfall of £250 (after the AONB grant) to finance the proposed bike rack. **RESOLVED** – to fund the £250 from the Repairs and Maintenance budget, subject to a formal quotation. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all. The proposal for the second AONB project was deferred.

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7. To **CONSIDER** public rights of way and road safety issues, including Community Speed Watch (CSW) and Village Way. The Speed Watch equipment had been collected by Suffolk Police.
In the absence of meaningful progress via SCC Highways, it was **AGREED** that the Clerk would write to all landowners with property abutting the Ipswich Road leading from the village to request the vigorous cutback of foliage encroaching on the highway
After discussion about using the verge on the inner curve of School/Ipswich Roads as the site of a temporary footpath, it was **AGREED** that the Clerk would write to Malcolm King of SCC Highways to invite his suggestions on how this could be safely done by a group of willing volunteers as a temporary measure to mitigate the on-going risk to pedestrians at the junction
Having considered a letter from Ms Kerri Ehret, it was **AGREED** to write a letter of support for her proposals about signage at the Ipswich/Newbourne roads junction to SCC Highways, with a copy to SCC Cllr O'Brien and the Police and Crime Commissioner to help draw the latter's attention to the dangerous condition of local roads
8. To **REVIEW** and **UPDATE**, where appropriate, the policies of the Parish Council. With two minor corrections, it was agreed to accept the updated Complaints Procedure, the Newsletter Advertising Policy and the Grant Awarding Policy. Proposed by Cllr Kay, seconded by Cllr Elliot, **AGREED** by all
- 9 To **CONSIDER** a response to the Highways England consultation on their Road Investment Strategy. The Clerk was instructed to respond, citing the proposed A12 access points arising out of the previous Adastral Park development and the likely resulting pressure on the A14
- 10 To **CONSIDER** comments to SCDC on bi-annual engagement forums for representatives from all town and parish councils in the Suffolk Coastal area. The Clerk was instructed to write offering the Parish Council's congratulations on the initiative and the choice of Trinity Park as a venue, and suggesting that early evening (6.00pm) would be the most suitable time
- 11 **CLERK AND RFO REPORT** (*supporting documents now provided as an attachment*)
a. To **CONSIDER** items of expenditure, payment of grants and sign cheques accordingly
Total Payments -£693.27 +£72.00 re a further cut of the playing field
b. **Receipts to 31/05/16 - £500.00**
c. **Balances held at Bank 30/06/16 and Building Society as at 31/3/16 - Bank £8,311.53 and Building Society £7,587.41 - Adjusted balance £13,865. 76 (as at 07/07/16)** after non-presented cheques and receipts
In line with **Financial Standing Order 2.2**, to establish the authenticity of the Bank Reconciliation report, the Receipts and Payments Summary, Uncashed Payments and Receipts Summaries (if any), and the Bank statements were all examined and initialled accordingly, and no discrepancies were reported by Cllr Reid.
It was **RESOLVED** to accept Items a), b) and c) together with Accounts/Budget and these were signed accordingly. Proposed by Cllr Reid, seconded by Cllr Kay, all **AGREED**
- 11 To **CONSIDER** any Correspondence received before the meeting - as circulated. #2- An informal meeting with Mr. Melin re the Golf Club would be suggested. #3 - the Clerk was instructed to write to Mrs Lord, advising that the verge would be cut by Suffolk Coastal Norse and the long-term situation would be discussed at a future meeting
- 12 **PARISH MATTERS for next Agenda** -AONB grant expenditure /Update from Parish Plan groups

The Chairman closed the meeting at 9. 35 pm

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REVIEW OF ACTION POINTS AS AT 16th JULY 2016

Ongoing - Proposed change to Footpath 10 Brightwell together with associated circular route. **Action** None feasible for the time being. (11/2/2014) Further action deferred (*Abbreviated note from action points of October 2015*)

In progress - Road safety and lawful use of footpaths Road Safety - report sent to SCC Highways re Village entrance crossroads via Cllr P O'B. **Action:** Awaiting SCC Highway's recommendations. Road Safety group to lead. Clerk to write to SCC's Malcolm King to seek suggestions on an interim solution

Footpaths River Wall footpath. **Action:** SCC to erect sign in due course (*Abbreviated note from action points of October 2015*)

In progress - Village Way **ACTION** SCC advised of PC recommendations. SCC Cllr O'Brien has committed £15,000 funding to the project Awaiting SCC Highways response - expected after consultation with residents (*Abbreviated note from action points of October 2015*) Now deferred by SCC to early 2016. Consultation completed in April/draft drawings produced - design stage now entered. SCC engaging with residents - road widening proposed but no new drop-kerbs

In progress - The archiving/disposal of the Parish Council records and old files. **ACTION** Sorting of files completed - Retained records to county archives where appropriate, unwanted files to be shredded over next few months. Anything of historic note to be identified and reported to the Council to decide its destination