



1483 Minutes of the Parish Council Meeting held on Tuesday 15 January 2013

Present: Councillors Kay, Videlo, Reid, Elliot, Matheson, Archer, Winship and Rayner.

1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – Cllr. Gold (Family Illness), SCC Cllr O’Brien, SCDC Cllr. Falconer, PC Paul Smith and PCSO Andy Hillman of Suffolk Police.

2 **DECLARATIONS OF INTEREST** – Cllrs Elliot and Kay - Non Pecuniary – Item 14
To **RECEIVE and APPROVE** (re s33(2) Localism Act 2011) delegated DPI dispensations
None received
To **RECEIVE and APPROVE** non-delegated DPI dispensations requested by a councillor
None received

Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council

No members of the public were present

To **RECEIVE** reports from:

- a) County Councillor and Suffolk Coastal District Councillor Patricia O’Brien - report distributed prior to the meeting and noted.
- b) Suffolk Coastal District Councillor Veronica Falconer. - report distributed prior to the meeting and noted.
- c) Suffolk Police. E-mail update – report distributed prior to the meeting and noted.

3 It was **RESOLVED TO ADOPT** the minutes of the Parish Council Meeting held on 11 December 2012, Minutes proposed by Cllr. Kay, seconded by Cllr. Reid, **AGREED** by all those present.

4 **REVIEW ACTION POINTS** from the Parish Council Meeting held on 15 December 2012

In Progress – Manor Footpath work

Bretts donated 75 tons of hoggin worth £1300 and delivered same to site. The River Deben Association had confirmed a grant of £750, now received. Locality grant of £500 confirmed and will be transferred direct to SCC department carrying out the work. Suffolk County Council pledged the remaining £2,000 in order that this work can be carried out. The Environment Agency needed to carry out their work and raise the height of the path before the SCC contractors commence work. SCC tried to liaise with the Environment Agency without success. However, SCC contractor work now well under way. The Environment Agency will have to put right any damage caused. Not completed due to adverse weather **Action: Clerk** to write letter of thanks to Bretts.

In progress – Proposed change to Footpath 10 Brightwell together with associated circular route

Reinstated pathway needs to be bridleway, application to start now as process can take years. The footpaths will be reinstated between 2025 and 2036, by which time everyone will have forgotten that they were being used as bridleways. When writing to Peter Bradfield SCC Definitive Footpath Officer, Clerk had also pointed out that the local parishes (Waldringfield, Brightwell and Martlesham) wanted information on how to go about getting the path reinstated at the right time to a width of a bridleway. He agreed to send details to the Clerk.

The Council has agreed that Waldringfield, with Brightwell and Martlesham, will pursue change to Footpath 10, to be reinstated as a bridleway and continue the circular route involving other footpaths to be identified. Brightwell Parish Council is expecting to take the formal lead in the application, although it is likely that WPC will have a strong involvement, if not leadership role in re-designating the circular route. A closer inspection of the Guidance Notes suggests that a formal

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claim is not necessary "if all landowners involved are prepared to accept and dedicate a new or upgraded public right of way". MPC and BPC will respond after their December meetings. It was suggested that Brightwell PC makes the appropriate contact with BT as a landowner. BPC confirmed supporting and submitting application – work to be done by WPC. BPC Cllr to contact Peter Bradfield (SCC) about process for changing footpath to bridle status. Suggested not necessary to collect evidence if PC responsible for footpath makes application **Action:** Clerk to continue liaison and report when appropriate.

In Progress - Report re Triangle Area. Cllr Reid had reported that the Village Hall Committee were in conversation with the School with regard to an entrance to the school from the Village Hall Car Park, across the footpath and into the school. This may ease the necessity of pupils and parents using the triangle as a crossing point.

Cllr Reid had also reported that the Village Hall Committee were happy to agree to Emergency Access for the School across the footpath and into the Village Hall car park on a licensed revocable basis. The Village Hall and the School had also reached agreement on gates each side of the footpath. The school had made every effort to determine ownership of the footpath but to no avail, so it was deemed OK to install the gates. However some sycamore trees may need to be removed to accommodate the gates and the Parish Council felt that the Tree Warden should be involved. Cllr Reid had contacted Christine Fisher Kay, the Tree Warden, who felt the suggested work was OK. The trees are on School land, not the footpath.

The Village Hall Committee and the School had agreed to gateways subject to Legal Agreement. The gateways and gates were now in place. The School would like to improve the section of the footpath up to the proposed gateways and would bring their plans to the Parish Council in due course. Cllr Reid met the Head for further discussions and CFK to research and approach WPC with costs.

In Progress - Quiet Lanes. Cllr Winship handed out a short report which had been given to councillors at the July meeting. After much discussion it was agreed to survey the village through the newsletter and engage cyclist groups and clubs in the survey as well. Cllr Winship gave the Clerk the information for the newsletter. Cllr Videlo offered to find some information on cycling clubs. Completed, awaiting feedback from survey.

Two members of the public, Steve James and Becky Cressdee, made comments. Mr James raised concerns re the survey: being owned or not owned by the Parish Council, felt the survey was biased towards cyclists and walkers and not enough consideration is being given to drivers of motor vehicles. Parish Council had agreed that a questionnaire prepared by Cllr Winship together with an article would go in the August Newsletter, but Parish Council members had not been able to see the article and questionnaire before publication due to time constraints. Cllr Winship explained that this proposal stemmed from a Deben Estuary Partnership consultation. The proposed Woodbridge by-road and possibly included Fishpond Road and Sandy Lane are already part of a designated cycling route and Phase 1 of Cllr. Winship's survey of residents with properties beside the subject roads had indicated a favourable reaction to the proposal. The Countryside Agency had initiated the Quiet Lanes concept, which accords with the Highway Code's Section 125 and 126 on speed limits. Cycling Clubs had also been sent a copy of the survey. Becky Cressdee felt that although she disagreed with the proposal, Cllr Winship should not be blamed for the survey and questionnaire as it had been put out with Parish Council consent. Steve James offered the service of producing a constructive alternative questionnaire and survey.

It was agreed that a deadline for replies for the current survey should be published on Waldringfielders. Cllr Winship would bring results to the next Parish Council Meeting. Meanwhile Steve James would construct alternative survey and send proof to the Chairman for circulation and discussion at the October Meeting. Councillors also raised concerns re the road to the village from the crossroads. In the absence of Cllr. Winship and the alternative survey by Mr James, the matter was deferred. Cllr Winship advised that, on his own behalf, he was writing to all parish clerks in the AONB area as well as engendering support from various agencies including SCC, AONB, SALC and Suffolk Acre. He proposed a village community discussion meeting in January. On the understanding that this did not commit the Parish Council in any way to a particular view, this was proposed by Cllr. Gold, seconded by Cllr. Rayner and agreed by all. As there was no further contact from Mr. James, the Chairman and Deputy Chair would review the paper responses to the initial survey. Cllr. Winship reported interim results of all-parish survey and that

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meetings were on-going. The WP open briefings including QL engendered good discussion

Action: Cllrs Winship, Kay, Videlo

5 To **CONSIDER** Planning Applications for **COMMENTS:**

None received

Any other applications received before the meeting - None

To **NOTE** any application decisions received

C12/2117 1 Church Meadows – Approved with two conditions - **Noted**

C12/2301 Foxburrow Farm – Approved with ten conditions – **Noted**

Any other application decisions received before the meeting

C12/2291 Dunoon – Approved with two conditions – info via SCDC Website- **Noted**

6 To **CONSIDER and RESPOND** (if required) to the Sizewell C Consultation Document. Upcoming exhibitions were noted, highlighting many issues to consider (e.g. lorry park to 'stack' 300 vehicles a day). A response (attached) was discussed and **AGREED** by majority. Proposed Cllr Reid, seconded Cllr Archer. Cllr Winship registered his opposition

7. To **CONSIDER AND APPROVE** any recommendations arising from the ROSPA report. Cllr. Archer had circulated his comments to general agreement. In response to public complaint about slip hazards, a pressure wash would be undertaken (at no cost) and a formal quote sought for removal of 'offending' sycamore tree (**CA**). Agenda Item for next meeting

8. To **CONSIDER** the appointment of a representative for SALC. Following information provided by Cllr. Winship, it was **AGREED** that Cllr. Winship would be the Council's representative on SALC. Proposed Cllr Kay, seconded Cllr Archer, **AGREED** by all

9 To **CONSIDER and RESPOND** to correspondence from SCDC re the Government subsidy for Parish and Town Councils precepts in light of changes to their respective tax bases. It was noted that, in context of likely future pressures on local government finance, the relatively low level of reserves and further likely increases in expenses (such as mole-trapping and other maintenance), set against the late-reported increase in the parish tax base, justified an increase in the Precept to £11880, or £47.39 per household. Proposed Cllr Kay, seconded Cllr Elliot, **AGREED** by all

10 **CLERK AND RFO REPORT**

a) To **CONSIDER** items of expenditure and sign cheques accordingly.

Items of Expenditure approved on 15 January 2013

Mr. D. Lines - £321.20 Salary for 1 -31 Jan, post-dated to 25th Jan 2013

Mr. D Lines - £12.00 Jan Travel Expenses

HMRC – 3Q Income tax - Year 2012/13

321 Print - £115.00 8 page Parish Newsletter December

Total Payments - £688.80

Cllr Kay proposed agreement of the total expenditure above. Seconded by Cllr Videlo and **all AGREED**.

b) **Income received between 1 December 2012 and 31 December 2012**

None

c) **Balances held at Bank 31/12 and Building Society as at 31/10 2012**

Bank £15,757.94 (31 December Bank statement provided and initialled)

Building Society £7,298.98 (31 October annual statement provided and previously initialled)

Items a, b and c together with Accounts/Budget and Bank Reconciliation **approved and signed**.

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- 11 To **CONSIDER** any other Correspondence received before the meeting.
1. **SCDC** - offer to provide 2012/2013 Full Register of Electors. Noted that available when required
 2. **SALC** – Sustainable Communities Act – request for council to write to Minister and MP to endorse proposal that parish councils are included within remit of Act. **ACTION** Clerk to write as suggested – proposed Cllr Kay, seconded Cllr. Matheson, **AGREED** by all
- 12 **PARISH MATTERS for next Agenda Action:** Clerk
Cllr. Archer- Report on and quote for removal of tree in playing field
Cllr Winship – Update on Quiet Lanes
Clerk – Report on Society of Local Council Clerks and payment of membership
- 13 Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, **IT WAS RESOLVED** that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during the consideration of **Item 14** (EIP/LDFCS)
Proposed Cllr. Reid, seconded Cllr. Videlo, all **AGREED**
- 14 To **RECEIVE** report and **CONSIDER** further action as necessary re Examination in Public of the Local Development Framework Core Strategy. Minuted on a separate sheet.

The Chairman closed the meeting at 10.18 pm

REVIEW OF ACTION POINTS AS AT 21 January 2012

Cleared – Manor Footpath work

Bretts donated 75 tons of hoggins worth £1300 and delivered same to site. The River Deben Association had confirmed a grant of £750, now received. Locality grant of £500 confirmed and will be transferred direct to SCC department carrying out the work. Suffolk County Council pledged the remaining £2,000 in order that this work can be carried out. The Environment Agency

needed to carry out their work and raise the height of the path before the SCC contractors commence work. SCC tried to liaise with the Environment Agency without success. However, SCC contractor work now well under way. The Environment Agency will have to put right any damage caused. Not completed due to adverse weather **Action:** Letter of thanks sent to Bretts

Ongoing – Proposed change to Footpath 10 Brightwell together with associated circular route

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In progress - Tender process for a new contract for grass-cutting in the Parish – Clerk submitted a report. Further quotes would be sought via an advertisement on the Waldringfielders web group.
Action. Clerk to e-mail draft advertisement to Cllr. Gold - **Sent**

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