



Waldringfield

Parish Council

Parish Clerk: Rebecca Todd
5 St. George's Terrace, Church Road,
Felixstowe, Suffolk IP11 9ND
E: pc.waldringfield@googlemail.com
T: 01394 271551
www.waldringfield.onesuffolk.net/parishcouncil

1752 Minutes of the Parish Council Meeting held on Tuesday 9th July 2019

In attendance: Councillors Kay, Elliot, Lyon, Gold & Archer
ESC Councillor Kerry and 2 members of the public
Clerk: Rebecca Todd

1. To **RECEIVE** apologies for absence – apologies were received from Cllr Reid, Cllr Matheson, ESC Cllr Allen and SCC Cllr O'Brien.
2. To **RECEIVE** declarations of interest – Cllr Elliot (item 10, non-pecuniary – Church Field grant request).

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor – none.

Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

A member of the public commented about the Eureka planning application appeal – the statement of case doesn't mention the entrance. Cllr Elliot said she had attended the Planning Committee meeting at East Suffolk Council and had spoken about the Highways issue (the conflicting first and second judgements). However, ESC objected to the second application on the basis of overcrowding (the first application – with overcrowding again the reason ESC objected – was allowed on appeal). At this point Cllr Kay questioned whether the Planning Inspector will confine their decision-making to the concerns of overcrowding. Another member of the public commented that they didn't believe access belongs to the developer of Eureka – the original bungalow's owner was given permission to use the drive. This member of the public spoke about their concerns for the safety of the school children walking past the development.

3. To **RECEIVE** reports from:

SCC Cllr Patricia O'Brien

A written report was received in advance of the meeting (see supporting documents).

ESDC Cllrs Richard Kerry & Melissa Allen

A written report was received in advance of the meeting (see supporting documents). Cllr Elliot asked how the ESC merger had gone. Cllr Kerry reported that there had been some minor teething issues, for example, when people were ringing to renew their green bin. Cllr Kerry spoke about new council houses (10 in the north of the region, looking to add some in the south) and affordable housing (9 on the old Post Office site in Lowestoft). Cllr Elliot asked about a new planning application on ESC-owned/managed land in Melton but Cllr Kerry was unaware of this potential development. He is hoping that 'Rent to Buy' might be coming to Suffolk (after a period, renters – paying 80% of the normal market rate – will receive 10% of a property's value to use as a deposit to buy it). There was some discussion about the latest Sizewell C and Local Plan consultations. Cllr Kerry informed the council that 'Orwell Park Estate' owns the land of the proposed Orwell Green development, and not the farm that cultivates it.

Suffolk Police

No report received.

4. To **ELECT** a vice-chair – all agreed to defer this to the next meeting.
5. To **APPROVE** the minutes of the Extraordinary Parish Council Meeting held on **20th June 2019** – approval was proposed by Cllr Kay, seconded by Cllr Gold and agreed by all present at the meeting.
6. **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on **11th June 2019** – in addition to the supporting documents, Cllr Kay has sent an email to the previous Clerk and Mr Barclay, about agreeing a date to move council documents to storage. Cllr Kay will clarify the likely period of storage. The Clerk will check the council's insurance cover matches that of the Green Book's compensation payments in respect of Clerk's work injuries. Discussion about a meeting with the AONB officer regarding a possible boundary sign at the Waldringfield Heath crossroads was deferred to the next meeting.

1753

7. To **CONSIDER** Planning Applications for **COMMENTS** –

DC/18/3623/FUL Eureka appeal letter received; any further comments are to be lodged by 17th July (appeal reference APP/J3530/W/19/3229396). There was discussion of the main conclusions of the statement of case, for example, the focus on overcrowding (the developer disputes the site will be overdeveloped). It was resolved that the Parish Council will submit an additional response to the Planning Inspector, reiterating its objection and focusing on the conflicting opinions from Highways and the issue of not being able to meet statutory requirements. The PC's response will also highlight concerns about the location next to the school, with safety concerns for the children, and the protected tree at the entrance. One member of the public said they had measured the access point of the driveway, which is a maximum of 3.2 metres. It was agreed that Cllr Elliot will draft a response for circulation and approval.

DC/19/2579/AME non-material amendment to DC/18/4880/FUL Mickey's Field, School Road, new dwelling on freehold land – to change the approved wall and roof finishes. Statutory expiry date 21st July. It was resolved not to comment on this amendment.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda – **DC/19/2368/AME** Wayside, Cliff Road – non-material amendment to DC/18/4932/FUL – adjust ratio between cladding and brickwork. Statutory expiry date Monday 22nd July. It was resolved that a meeting to discuss the amendment was not required.

To **NOTE** any application decisions received – noted, as per supporting documents.

To **RECEIVE** any other planning information – councillors resolved that it will not be necessary to attend the Local Plan examination and there are no further comments to make. Cllrs Kay and Elliot gave a precis of the information gleaned from the East Suffolk Council planning meeting; slides have already been forwarded to councillors. Planning applications will now be dealt with on a 'floating basis', rather than officers handling specific areas; they will be allocated dependent on workload. Cllrs Kay and Elliot spoke about the scheme of delegation – all decisions will be delegated to Philip Ridley, as Head of Planning, other than when:

- there is significant public interest;
- the application is contrary to the Local Plan;
- there may be significant impact on the environment;
- the landowner is in ESC;
- the landowner is related to someone who is in ESC;
- the referral process is triggered.

The new referral process, as it affects Parish Councils, was outlined. Referral of an application to the referral panel will be automatic if the 'minded to' decision of the planning officer is contrary to comments received within the 21-day consultation period from the Parish Council, the Ward Member, or other statutory consultee. It is not envisaged that the 21-day consultation period will be extended. Comments can still be sent after the 21 days but will not trigger referral to the panel. The PC will be informed if the application is going to the planning committee and on what date the application will be heard. PCs were advised to make it clear whether they object or support an application and to ensure arguments are based on material planning considerations. A PC must give 5 days' advance notice if a councillor wishes to speak at a committee meeting; additional information or photos can be supplied up to 24 hours before. Only statutory consultees can trigger the committee stage, however, any interested parties should continue to comment, as their views will still have a weighting.

Paper copies of applications are being phased out and councillors won't be able to view documents at the council offices. There was some discussion about the problems this could pose, for example, not being able to print on to A3 paper. Cllr Lyon proposed the Clerk writes a letter of objection, which was agreed by all.

Information was given about 'RAMS', which will provide money for environmental mitigation. The 'Zone of Influence' extends to 13km, with differing amounts to be paid by a developer (ie £321 per dwelling in the blue zone). Waldringfield has different areas (ie RAMSAR, SPA, AONB), which will increase the amounts payable by a developer, however, this cannot be retrospectively applied (so the village will not benefit from Brightwell Lakes). There is a planning officer (James Meyer) who will deal with planning matters relating to ecology.

1754

8. To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety matters, including overgrowth of Mill Road footpath and use of the SID in Newbourne – Cllr Gold confirmed that footpaths have been cut by the PC's contractor. The inside of the Mill Road footpath hedge is overgrown – Cllr Gold has brought this to the attention of Martin Williams at SCC. Cllr Gold will contact Martin Williams about the low-hanging branch in Sandy Lane (which the Clerk has reported). Cllr Lyon asked about the progress of the crossroads bridleway access, which continues to be blocked. The Clerk has reported to Highways and Cllr Gold has spoken to Martin Williams who has, in the past, contacted the landowner and spoken to the tenant. Cllr Gold will bring this up with Martin Williams again. Cllr Kay asked if the long grass at Sullivan Place (council-owned land, maintained by Norse) should be cut. Cllr Lyon suggested it may have been left until the wild flowers have seeded. Cllr Archer said there is also a metre around the outside of the playing field which has been left long. Cllr Kay will ask Christine Fisher-Kay for advice about the timing of the cut.

There was some discussion about the data provided by the SID. Cllr Elliot suggested quoting some data on the Eureka appeal response, as there are figures for vehicle movements in School Road (ie in the one direction currently logged, there has been a vehicle every 1 min 28 seconds between 7am-11pm). In Newbourne Road, 30% of traffic has been captured speeding. The Clerk reported that Newbourne PC has two approved SID sites; a request for one-third of the additional SID costs has been made.

9. To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council and the Parish Plan – the Clerk highlighted that a Sickness and Absence Policy is referred to in her contract but one does not currently exist.

10. **CLERK AND RFO REPORT**

To **CONSIDER** and **APPROVE** applications for community grants, if any – Church Field (£400) – acceptance of the grant request was proposed by Cllr Archer, seconded by Cllr Lyon and approved by all.

To **CONSIDER** and **APPROVE** items of expenditure and sign cheques accordingly – *see separate list* – cheques were signed by Cllrs Kay and Archer, with expenditure agreed by all. Cllr Reid has a form to take to Barclays to become an additional signatory.

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation – the documents were scrutinised by Cllr Elliot and acceptance was proposed by Cllr Gold, seconded by Cllr Elliot and agreed by all.

To **REVIEW** and fill vacancies on the Annual Risk Assessment – there was some discussion about how relevant the current risk assessment is (ie fire hydrants – is there a requirement for the PC to risk assess these, when they are the responsibility of the Fire Service?). The Clerk to investigate.

11. To **CONSIDER** any correspondence received before the meeting – see separate list.

12. **PARISH MATTERS** for the next meeting – to elect a Vice Chair / possible AONB meeting / possible new/replacement equipment for the playing field

The Chair closed the meeting at 9.20pm

REVIEW OF ACTION POINTS FROM THE MEETING

File Storage – Cllr Kay to clarify period of storage with Mr Barclay.

Insurance – the Clerk to check the council's insurance cover matches that of the Green Book's compensation payments in respect of Clerk's work injuries.

DC/18/3623/FUL Eureka appeal APP/J3530/W/19/3229396 – Cllr Elliot to draft a response for circulation and approval, and forward to the Clerk to lodge before 17th July. Possible inclusion of SID data.

Paper Planning Applications – the Clerk to write to Planning, to object to the removal of paper plans.

Footpaths – Cllr Gold to write to Martin Williams at SCC, to enquire about the low-hanging branch in Sandy Lane and TO report the ongoing problems with the obstruction of the crossroads bridleway.

Long Grass – Cllr Kay to ask Christine Fisher-Kay for advice about the best time to cut Sullivan Place and the playing field.

1755

Sickness & Absence Policy – to be investigated.

Bank – Cllr Reid to take form to Barclays, to become an additional signatory.

Risk Assessment – the Clerk to investigate best practice.

Playing Field – the Clerk to investigate Play Space grant (ESC) and Enabling Communities grant, include an article in the next newsletter, and contact the school for their thoughts.

Newsletter Delivery – Cllr Kay to add the school to the delivery round.

SUPPORTING DOCUMENTS

ITEM 3

Suffolk County Councillor's Report July 2019

Electric vehicle charging points will be installed at Suffolk Business Park in Bury St Edmunds. Plug In Suffolk, launched earlier this year, is a project run in partnership with Suffolk County Council, Stowmarket-based EO Charging, and renewable energy provider, Bulb. It aims to install up to 400 EV charging points across the county at 100 business premises, car parks, hotels and anywhere that EVs could park for a short amount of time. This will make Suffolk a national leader in EV infrastructure. For further information www.pluginsuffolk.org

On 19 June, Suffolk County Council met with representatives from Suffolk's bus operators to see whether a number of bus services can be run without public subsidy. This follows a reduction in the amount of public money available. The meeting, involving 11 of Suffolk's biggest bus operating companies, follows decisions taken in February 2019 on how to save £13 million from Suffolk County Council's budget, including £340,000 from the authority's passenger transport budget. Of the 211 bus routes currently operating throughout Suffolk, 61 are subsidised by public money. 23 of these will have their public funding removed. This does not mean that these services will necessarily end, just that public funding is no longer affordable. IA full list of the affected routes is published on Suffolk County Council's website www.suffolkonboard.com The situation will be reviewed at end of July before determining next steps. The council aims to have operators taking on these services on a commercial basis from the end of October.

A new service model has been developed for Children's Services. In the past there were two providers covering Suffolk, which meant a different level of service depending on where you live. The new contract covers the whole of Suffolk to provide healthy child services, including nursing and health visitors. School nursing services will be increased by 32% - this equates to 30 new staff positions. Having nurses in schools is incredibly important, especially as we look to increase our support for those young people with poor mental health. There will be a host of new services from health visitors, including a dedicated phone line, which will be staffed from 8am to 7.30pm.

June 14th Suffolk's Health & Wellbeing Board signed up to the Prevention Concordat for Better Mental Health. Working closely with Public Health England, Suffolk's Health and Wellbeing Board is making significant steps towards promoting good mental health and preventing mental health problems. - One in six adults experiences at least one diagnosable mental health problem in their lifetime. The Prevention Concordat signifies the first time care sectors have come together to make prevention a priority for mental health. So far, 92 organisations representing all sectors have signed up and committed to action.

SCC Suffolk Fostering and Adoption service has been rated Outstanding by Ofsted. This is a tremendous achievement. SCC is responsible for more than 800 children in care in Suffolk and their goal is to secure families for Suffolk children, either on a short-term or permanent basis.

Locality grant available

PATRICIA O'BRIEN

District Councillors' Report July 2019

LGA Conference

This year's conference is taking place in Bournemouth from 2nd July until the 4th. It is an opportunity to engage with Ministers from both Government and opposition parties and other council colleagues from across the country.

East Suffolk Council, the largest district council in the country, is now up and running following the elections in May.

With the Conservatives winning 39 of the 55 seats on the new council, Conservative Group leader, Steve Gallant, was elected as the first ever Leader of East Suffolk Council at its AGM on Wednesday 22nd May.

Following his election, Cllr Gallant spoke of his desire to "build a future for the district that captures its limitless potential."

Laying out his ambitions for a '30-year' vision, he told the authority's first ever full Council meeting that the voice of East Suffolk will be heard loud and there will be investment in communities which gives local people a stronger voice. He spoke of the Council's key priorities, Economic Growth, Enabling Communities and Financial Sustainability and added digital transformation to improve services and the environment as key issues which he will be asking the Council to tackle.

At the same meeting, Colin Hedgley was elected the Council's first Chairman.

Leader announces his top team

New East Suffolk leader Steve Gallant has announced his cabinet – the top team of councillors to lead on the council's key strategies over the coming months and years.

The cabinet are as follows:

Steve Gallant – Leader and Finance

Craig Rivett – Deputy Leader and Economic Development)

Norman Brooks – Transport

Stephen Burroughes - Customer Services and Operational Partnerships

Richard Kerry - Housing

James Mallinder – The Environment

David Ritchie - Planning & Coastal Management

Mary Rudd - Community Health

Letitia Smith - Communities, Leisure and Tourism

Investment shows digital ambition for East Suffolk

The first stages of an ambitious plan to roll out 'ultrafast' broadband to homes and businesses across Lowestoft have been agreed. The Suffolk Cloud Project, co-ordinated by Suffolk County Council, is installing ultrafast broadband to public sector premises across 10 towns in Suffolk, including Lowestoft, Felixstowe and Woodbridge. However, as part of its ambitious growth and development programme for Lowestoft, East Suffolk Council is proposing an extension to this ultrafast network, providing world-leading connectivity to ALL commercial and residential premises in the town.

At their inaugural meeting held on Tuesday 4 June, the newly formed cabinet of East

Suffolk Council agreed to explore extending the Suffolk Cloud project so that Lowestoft's commercial and residential premises can also be connected to the ultrafast network. The extension, which will require a £1.9m investment from the council, will boost economic growth in the town, and the surrounding area. If the Suffolk Cloud project stays on schedule, installation of 'full fibre' in Lowestoft will begin in October and is expected to be completed within 2 years.

Commemoration for former Leader

A former Leader of Waveney District Council and Suffolk County Councillor who played an instrumental role in the decision to build a third road crossing in Lowestoft is due to be permanently commemorated by the naming of a new, nearby road in the town. Cllr Colin Law passed away in 2017 having led the authority with distinction for six years. During this time, thanks in no small part to the tireless efforts of Cllr Law - working in partnership with Suffolk County Council - the Government agreed to provide funding for the construction of the bridge. Cllr Law was also a County Councillor and, with final approval for the scheme, the road in question will provide new access, as part of the bridge construction, to the Riverside offices which houses staff from both the newly formed East Suffolk Council and Suffolk County Council.

The decision was taken by East Suffolk's Cabinet at their first ever meeting on Tuesday evening and Steve Gallant, Leader of the Council, believes it is a fitting way to honour Colin's contribution. He said: "With the blessing of his family, I am delighted that we have the opportunity to create a permanent reminder of Colin's achievements and legacy. The naming of roads is the responsibility of the district authority and we can not think of a more appropriate recipient of this honour given his involvement in the project.

Work set to improve beach access in Felixstowe

Work to improve access to beach huts and the beach in Felixstowe is taking place this month. East Suffolk Council is investing £250,000 on a project to renovate five set of steps to improve the public access to the beach and the huts from Golf Road to The Dip. This comes after a recent survey of the area revealed that that some of the older flights had deteriorated and were potentially hazardous. The work is expected to take about 16 weeks to complete. The decision to carry out the work during the summer months has been made on the advice of the contractors, as it minimises the risk of encountering delays due to adverse weather conditions.

The project will be managed by the Council's partners at East Suffolk Norse.

Recruits wanted for Operation Camouflage

Children in East Suffolk are being asked to put their best foot forward to have fun this summer - as the award winning Operation Camouflage returns to the area.

The military-themed summer activity returns for the twelfth year running from Monday 12 August to Thursday 15 August 2019 at Rock Barracks, Sutton - the home of 23 Parachute Engineer Regiment. The action-packed event is for young people aged between 8 - 16 years from East Suffolk and young people from military families based at Colchester, Watisham and Woodbridge.

East Suffolk Business & Community Awards

Entries are now open for the East Suffolk Business and Community Awards! The awards recognise and celebrate the hard work and successes of the groups, individuals and businesses within the East Suffolk community.

There are 13 award categories:

- Team Of The Year Award
- New Business of The Year Award
- Business Growth Award
- Service to the Community Award - Group
- Service to the Community Award - Individual
- Great Idea Award
- Science, Tech & Engineering Award
- Customer Focus Award
- Peoples Development Award
- Health & Wellbeing Award
- Encouraging Tourism Award
- Club of the Year Award
- Enabling Local Communities Award

Winners will be announced at a ceremony on 3 October at The Hangar, Kesgrave Hall. Find full details of the awards criteria, and how to enter, at www.esbca.co.uk

Deadline - 30th June.

Please find attached our guide to what can be recycled in our blue bins. Items that are not recyclable can on the whole be taken to our recycle centres - all details on ES website. Please do pass this pdf to residents and remind everyone to continue to recycle as much as possible. Further media campaigns

will be seen through the year. We are reviewing how we recycle and how our statutory requirements will change over time – we constantly look for improvements.

Cllr James Mallinder also wants to highlight a running campaign called 'Plastic Champions – volunteers are asked from the community to engage with local residents and to see how they can reduce plastic use and highlight how to remove plastics from the local area – training provided by East Suffolk.

Orwell and Villages Councillors
Melissa Allen
Richard Kerry

Police Report

The interactive crime map is still showing April 2019.

The latest online newsletter for Felixstowe Safer Neighbourhood's Team (of which Waldringfield is part) – https://www.suffolk.police.uk/sites/suffolk/files/felixstowe_2.pdf – mentions Waldringfield under burglaries for April. The crime map shows 1 report from Ipswich Road, outside the Waldringfield boundary.

ITEM 6

MATTERS for REPORT from minutes of previous meetings and to REVIEW ACTION POINTS from the minutes of the Parish Council Meeting held on 11th June 2019

Planning Applications – Clerk to forward comments to East Suffolk Planning regarding DC/19/2064/FUL & DC/19/2065/FUL. Cllr Kay to arrange an extraordinary meeting regarding DC/19/1988/OUT and DC/19/2285/FUL. **DONE**

Footpaths – Clerk will chase the contractor. **DONE**

File Storage – Cllr Kay to liaise with Mr Barclay and David Lines.

East Anglia One Temporary Passing Bays – Clerk to write to the Community Liaison Officer, to advise of the PC's positive response to retaining the bays. **DONE**

Landscape & Wildlife Policy – Cllr Kay to amend wording. **DONE**

Clerk Insurance – Clerk to check part 3 of the green book, relating to contract paragraph 7. **DONE**

ITEM 7

To **MAKE ARRANGEMENTS** to deal with applications received after publication of this agenda

DC/19/2368/AME Wayside, Cliff Road – non-material amendment to DC/18/4932/FUL – adjust ratio between cladding and brickwork. Statutory expiry date Monday 22nd July.

To **NOTE** any application decisions received

DC/19/1588/FUL 19 Village Way – proposed alterations and extension. Application permitted.

Variation of condition(s) 2 of application C/12/0287/FUL Church Farm, Mill Road – erection of replacement dwelling and conversion of barn to provide an additional dwelling together with associated change of use of land to garden; existing caravan and lean-to structures to be removed. Application permitted.

DC/19/1526/FUL Merryfield, Mill Road – change of use of existing garage to residential while new house is built (garage and house will not be occupied at the same time). Application permitted.

ITEM 8

To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety matters

From Newbourne Parish Council, regarding the SID:

E-mail dated 26th June:

It looks like we may only be able to have one site. Newbourne parish council have decided they only want to pay a fifth of the cost if we would only be using the speed camera for 1/5 of the time. It looks like we may only be able to have a camera near the village hall but will confirm once I have spoken to the highway people again.

E-mail dated 1st July:

I have received an email from the Highways and they have agreed to both sites for the SID. One on Ipswich road and one on Mill Road outside the village hall. We will be discussing the posts tonight at the parish council meeting. I will also get a cheque raised for £142.60.

From a member of the public, regarding the Waldringfield Heath bridlepath:

The bridlepath is now under pig buildings, rubbish skip & 3 beehives!

The Clerk has reported this via the Suffolk Highways online reporting tool.

The Clerk has been contacted about a low-hanging branch in Sandy Lane – this has previously been reported to Highways but no action has been taken.

Waldringfield Parish Council

ITEM 11

To **RECEIVE** and **APPROVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation

8 July 2019 (2019-2020)

Waldringfield Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
18	07/07/2019		Barclays Community A	101164	Grass-cutting -field	SCJ Landscape Management	S	120.00	24.00	144.00
19	07/07/2019	1749.10	Barclays Community A	101165	Grant s137/72 or s19 MAP76	Waldringfield Village Hall Tru	X	500.00	0.00	500.00
20	07/07/2019		Barclays Community A	101166	Salary	Rebecca Todd	X	467.36	0.00	467.36
21	08/07/2019		Barclays Community A	101167	Postage	Rebecca Todd	X	9.60	0.00	9.60
22	08/07/2019		Barclays Community A	101167	Expenses	Amazon (via Rebecca Todd)	S	14.43	2.89	17.32
Total								1,111.39	26.89	1,138.28

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8 July 2019 (2019-2020)

Waldringfield Parish Council Uncashed payments/transfers out (All banks) (Upto 08/07/2019)

Voucher	Date	Cheque No.	Description	Total	Bank
4	04/05/2019	101151	Grant s137/72 or s19 MAP76	750.00	Barclays Community Acc
6	10/05/2019	101153	Defibrillator AED pads	97.20	Barclays Community Acc
12	09/06/2019	101158	Audit Fee	128.00	Barclays Community Acc
17	10/06/2019	101163	Grass-cutting -field	144.00	Barclays Community Acc
18	07/07/2019	101164	Grass-cutting -field	144.00	Barclays Community Acc
19	07/07/2019	101165	Grant s137/72 or s19 MAP76	500.00	Barclays Community Acc
20	07/07/2019	101166	Salary	467.36	Barclays Community Acc
21	08/07/2019	101167	Postage	9.60	Barclays Community Acc
22	08/07/2019	101167	Expenses	17.32	Barclays Community Acc
Total-----				2,257.48	

Waldringfield Parish Council

	Bank Reconciliation at 08/07/2019		
	Cash in Hand 01/04/2019		12,026.98
	ADD		
	Receipts 01/04/2019 - 08/07/2019		6,764.00
	SUBTRACT		
	Payments 01/04/2019 - 08/07/2019		7,648.76
A	Cash in Hand 08/07/2019 (per Cash Book)		11,142.22
	Cash in hand per Bank Statements		
	Cash 28/06/2019	0.00	
	Barclays Community Account 28/06/2019	5,600.50	
	Ipswich Building Society 28/06/2019	7,799.20	
			13,399.70
	Less unrepresented cheques As attached		2,257.48
			11,142.22
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		11,142.22
	A = B Checks out OK		

Waldringfield Parish Council Summary of Receipts and Payments All Cost Centres and Codes

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend
1	Salaries				5,684.00	1,343.20	4,341	4,341
2	PAYE/NI							
3	Stationery/Mileage/Etc.				500.00	81.45	419	419
4	Post and telephone				75.00	27.58	47	47
5	Newsletter re 1972 LGA s142				425.00	78.60	346	346
6	Village Hall hire				250.00		250	250
7	Insurance				450.00		450	450
8	Membership Subs re LGA s111				450.00	249.77	200	200
9	Audit				135.00	128.00	7	7
10	Chairman's Expenses				50.00		50	50
11	Training				200.00	40.00	160	160
12	Election Costs							
13	Handyman's Wages							
14	Grass cutting (field)				780.00	420.00	360	360
15	Mole catching (field)				200.00		200	200
16	Repairs/Maintenance		42.00	42	1,000.00	109.17	891	933
17	Footpath Maintenance				375.00		375	375
18	Locality Grant Spend				750.00	3,125.00	-2,375	-2,375
19	SCC Quality of Life							
20	SCDC Community Enabling Fund							
21	General Grants				1,150.00	59.90	1,090	1,090
22	Church Field				400.00		400	400
23	Village Hall LGA				500.00	500.00		
24	All Saints Church				750.00	750.00		
25	WildlifeGroup				100.00		100	100
26	Miscellaneous							
28	Precept	13,212.00	6,722.00	-6,490				-6,490
29	Council Tax Support Grant							
30	SCC Locality Grant	750.00		-750				-750
31	SCC Footpaths Grant	175.00		-175				-175
32	Recycling							
33	Equipment Hire							
34	SCC Q of Life Budget							
35	SCDC Community Enabling Fund							
36	Bank Interest	115.00		-115				-115
37	Grants and Donations							
38	Advertising income	300.00		-300				-300
39	VAT Refund							
40	Website/Scribe Fees				310.00		310	310
41	AONB Grant Payments							
42	Professional Services				250.00		250	250
43	Salary/Expenses Adjustment							
NET TOTAL		14,552.00	6,764.00	-7,788	14,784.00	6,912.67	7,871	83
V.A.T.						736.09		
GROSS TOTAL			6,764.00			7,648.76		

Waldringfield Parish Council

To **REVIEW** and fill vacancies on the Annual Risk Assessment

<u>Area</u>	<u>Name</u>
<u>Playing Field</u>	<u>Cllrs Archer & Reid</u>
<u>Tennis Court</u>	<u>Cllr Archer</u>
<u>Village Sign</u>	<u>Handyman????? - reporting to Clerk</u>
<u>Seats</u>	<u>Cllrs Gold & Matheson</u>
<u>Roads, Kerbs and Roadsigns</u>	<u>All Cllrs</u>
<u>Footpaths and Bridleways</u>	<u>Cllr Gold</u>
<u>Village Hall</u>	<u>Cllr Lyon</u>
<u>Church Field Recreation Ground</u>	<u>Cllrs Gold & Elliot</u>
<u>Beach and River Deben (including Litter Bins)</u>	<u>Cllrs Matheson & Gold</u>
<u>Flood and Emergency Planning</u>	<u>John Smith FW / Ged Morgan DFW / Tony Lyon DFW - reporting to Cllr Lyon Emergency Planning Officer – Vacant</u>
<u>Grit Bins</u>	<u>Cllr ?????/Clerk</u>
<u>Notice Boards</u>	<u>Cliff Road Cllr Archer, Heath Cllr Kay</u>
<u>Fire Hydrants</u>	<u>Vacant</u>
<u>Road Safety</u>	<u>To be established</u>

ITEM 12

To **CONSIDER** any correspondence received before the meeting

Circulated to Councillors by email:

From EDF Energy, regarding Sizewell C:

EDF Energy’s Stage 3 Public Consultation on the Sizewell C Project ended on 29 March. We were very pleased to receive a high number of responses from parish councils in East Suffolk. Thank you for responding to the consultation and taking the time to engage with us over the three months of consultation.

We are currently reviewing all the responses received and will be updating local residents and communities on our next steps for the project within a few weeks.

We will feedback to parish, district and county council representatives on the Stage 3 feedback at the Sizewell C Community Forum and distribute a newsletter to over 38,000 homes and businesses within a ten-mile radius of Sizewell with an update. The newsletter will also be sent as an attachment via this emailer.

In the meantime, please visit www.sizewellc.co.uk or follow us @edfesizewellc for the latest news.

A newsletter from the Sizewell C Joint Local Authorities Group was received and forwarded. An engagement event for councillors will take place on the morning of Friday 26th July.

Information and a timetable were forwarded, relating to the examination of the Suffolk Coastal Local Plan.

SCC Cllr O’Brien forwarded a copy of her response to plans for 2,700 houses (‘Orwell Green’).

Martlesham PC forwarded a copy of their latest planning responses.

Information was received from East Suffolk Council about Clean Air Day. The event took place on 20th June – the information was only received on 14th June.

Waldringfield Parish Council

The latest AONB newsletter was forwarded, with highlights:

Significant development on the Suffolk Coast & Heaths AONB boundary Variation project (Natural England Board approve draft order)

The 'best ever' Dedham Vale AONB and Stour Valley Forum, addressed by an MP, and experts in archaeology, farming policy, education and biodiversity

Funding of £35,000 secured to continue Government backed Pioneer project looking at value of 'natural capital'

AONB issues aired in front of inspector at Minerals and Waste Plan Examination in Public

400 people attend Stour Valley Environmental Education Event

Resurfacing information about Woodbridge Road, Waldringfield, on 8th and 9th July.

Various SALC & NALC emails and Rural Bulletins.

County Lines information was received from Richard Kerry.

An invite was received to the FACTS AGM on 8th July.

Information about 'Plastic Action Champions' from Daniel Wareing, East Suffolk Council's Environmental Sustainability Officer, was forwarded:

As you may well be aware, plastic pollution is a hot topic currently with public levels of awareness of the issues boosted by coverage in programmes such as Blue Planet 2. That heightened level of awareness has led to the East Suffolk Greenprint Forum identifying the need to respond by letting the community know what actions they are able to take to do their bit to help by minimising consumption of avoidable single-use plastics, by identifying passionate individuals or groups in the community who are already doing their best in their own lives and crucially want to help others do the same, and developing and supporting a network of "Plastic Action Champions" to motivate and encourage positive change towards less reliance on single-use plastics in their communities. I am coordinating this network on behalf of the Greenprint Forum, along with Jason Alexander of Rubbish Walks fame.

We already have a small number of Plastic Action Champions recruited and trained up but we are looking for more and would like as wide a geographical spread of Champions around the district as possible. The next training session for new Champions is being held at the Council's Riverside offices in Lowestoft on 17 June 17:30-20:00 and further sessions are intended to follow on an ongoing basis as additional Champions step forward.

If you would be able to help communicate through any networks and channels available to you, this opportunity for those passionate about the issue of plastic pollution to help make a positive difference, that would be fabulous. I attach a couple of flyers, one relating to this Monday's training session and another more general-purpose flyer, and a link to our webpage about the scheme <https://www.eastsuffolk.gov.uk/environment/east-suffolk-greenprint-forum/plastic-action/plastic-action-champions-and-volunteering/> – please feel free to share these too.

Information was forwarded about Suffolk Community Awards.

Information was received about storytelling workshops run by the Woodbridge Riverside Trust for families during the school holidays.

Information was received about the Southwold Summer Theatre.

A thank you was received from the PCC of All Saints' Church for the PC's grant.

An email was received and forwarded regarding a consultation for a proposed 'Ipswich Northern Route'.

Felixstowe Anti-Social Behaviour Meeting notes from 28th May were received. Nothing relevant to Waldringfield. Waldringfield PC does not receive an invite to attend – should the Clerk pursue this?

An email was received, with a report of two cars being keyed in Deben Lane on 3rd July.

The latest news from the ICO was circulated.

Suffolk Coastal Disability Forum minutes and latest agenda were forwarded.

The following communication was received and forwarded to councillors and Waldringfielders:

PCC invites residents to have their say about policing in the area

Suffolk's Police and Crime Commissioner Tim Passmore is inviting people living in and around the Felixstowe area to his next Q&A session to talk to him and local officers about policing and crime issues in the area. It's an informal drop-in session between 4.30 and 7pm on Thursday 25th July at the Police/fire station, High Rd West, Felixstowe IP11 9BB. Everyone is welcome, there is no need to book in advance. The PCC will be happy to talk about anything that is concerning the local community.

Tim said: "Hearing at first-hand what is going on in local communities is crucially important in my role as Suffolk's PCC. I hope people will be encouraged to pop in and let me know what they think about policing and crime in the area.

"These public engagement sessions really do make a difference. It is only by hearing what people think that I can represent their views, I hope people will take the opportunity to drop in – I will be very happy to discuss anything that concerns them.

This is one of many events organised across the county. Full details of the events programme are on the PCC website: <https://suffolk-pcc.gov.uk/>

East Anglia One summer newsletter was circulated.

A member of the public sent an email, commenting about the proposed development of the Golf Club:

Whilst working your way down the docs associated with the Golf clubs planning for the 58 holiday homes you may not have noticed that on the pdf numbered 01483206 from page 130 on-wards it shows the very old OS maps of this area, including where the allotments were!

Another member of the public commented in reply:

Two large allotment areas in the village given over to housing developments over the past sixty years and now we have nowhere left to re-establish them now that they are needed once again. Shame we can't use that information to our advantage in some way.