



# Waldringfield

## Parish Council

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### 1720 Minutes of the Parish Council Meeting held on Tuesday, 11<sup>th</sup> December 2018

Present: Councillors Kay, Videlo, Elliot, Gold, Lyon, Archer, Matheson and Reid SCDC Cllr Harvey and six members of the public

#### 1 **APOLOGIES AND APPROVAL FOR ABSENCE OF PARISH COUNCILLORS** – None

#### 2 **DECLARATIONS OF INTEREST** Item 5 – Cllr Kay (Gorse Farm. pec) Cllrs Lyon, Videlo and Elliot (all Waldringfield Sailing Club non-pec)

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests as required – **None** (other than the two currently extant)

#### **Parish Issues – an opportunity for members of the public to bring matters to the attention of the Council and for parishioners to seek guidance from the Council –**

Members of the public commented on the planning applications for Gorse Farm and for Eureka (All Item 5 below).

To **RECEIVE** reports from:

- a) **Suffolk County Councillor O’Brien**: no report received this month.
- b) **Suffolk Coastal District Councillor Harvey** introduced her report (attached) and added that she still had some of her enabling budget available for the current financial year.
- c) **Suffolk Police** –no report this month.

#### 3 It was **RESOLVED TO ADOPT** the minutes of Parish Council meeting held on 13<sup>th</sup> November 2018 – proposed by Cllr Kay, seconded by Cllr Gold and **AGREED** by all present at the meeting.

#### 4 **MATTERS for REPORT** from minutes of previous meetings and to **REVIEW ACTION POINTS** from the minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2018.

Road Safety: The Chair undertook to check whether the planned extension to the hatching beside the Cawthorne hedge would be included when new road markings are painted nearby.

Village Way plantings: nothing further to report.

AONB Sign: Nothing further to report.

#### 5 To **CONSIDER** Planning Applications for **COMMENTS**:

**DC/18/4477/OUT** | Outline Application - Construction of 18 houses, access road, lake and perimeter woodland | Gorse Farm Newbourne Road Waldringfield Suffolk IP12 4PS.

**At this juncture, Cllr Kay left the meeting. Cllr Videlo took the Chair during the discussion and decision.**

After discussion, Cllr Reid proposed and Cllr Lyon seconded **REFUSAL** of this application on multiple grounds and this was **AGREED** by all.

**At this juncture, Cllr Kay returned to the meeting and resumed the Chair**

**DC/18/3623/FUL Eureka Cliff Rd** Demolition of existing dwelling and outbuildings. Erection of three houses and one bungalow. Alterations to existing access. After discussion, it was resolved to **OBJECT STRONGLY** to this application on several grounds including the restricted access immediately adjacent to the pedestrian gateway entrance to the primary school. Proposed by Cllr Elliot seconded by Cllr Reid and **AGREED** by all.

**DC/18/4880/FUL Mickey’s Field School Rd** New dwelling on vacant freehold land. After discussion it was **AGREED** by all to offer **NO OBJECTION** but to recommend conditions regarding materials of construction and planting along the roadside. Proposed by Cllr Elliot seconded by Cllr Kay.

**DC/18/4716/FUL Waldringfield Sailing Club Car Park** A commemorative sculpture and bench. After discussion it was resolved to **OBJECT** to the siting of the proposed sculpture. It was **AGREED** to offer **NO OBJECTION** to the bench. Proposed by Cllr Kay and seconded by Cllr Reid with all in agreement save for one abstention.

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**DC/18/4475/FUL The Heronry Cliff Road** Proposed alterations and extensions. After discussion it was resolved to recommend refusal of this application.

**DC/18/4932/FUL Wayside Cliff Rd** Extension to rear of property. Side 2 storey extension, enlarged ground floor living area, extra bedroom at first floor level. After discussion, it was proposed by Cllr Elliot seconded by Cllr Lyon to offer **NO OBJECTION** to this proposal with all in agreement except for one abstention.

To **MAKE ARRANGEMENTS** to deal with applications received after publication of the agenda - NONE

To **NOTE** any application decisions received – **NONE**

To **RECEIVE** any other planning information

**DC/18/4268/FUL Cadges Cave Deben Lane:** This application has been withdrawn.

It was again reported that there appeared to be further breaches of planning consent at a property in Mill Rd. SCDC's Planning Enforcement had previously confirmed that they would visit the site. The Chair agreed to ask SCDC about the outcome.

**6** To **RECEIVE** Martlesham Parish Council's boundary review request – It having already been **AGREED** to enter into a discussion with MPC on this matter, the issue was carried forward.

**7** To **CONSIDER** and receive updates/reports on public rights of way, verges and road safety matters. Cllr Gold agreed to contact SCC to see that hedgerows encroaching on footpaths were cut back.

**8** To **REVIEW** and **UPDATE**, as appropriate, the policies of the Parish Council including the **Parish Plan:** carried forward.

## **9 CLERK AND RFO REPORT**

To **EVALUATE** 2019/2020 Budget and Precept proposals. It was resolved to **ADOPT** the proposed budget and to set a precept of £13,444. Proposed by Cllr Kay and seconded by Cllr Archer and carried unanimously. The purchase of the Speed Indicator Device (the funds for which were held in earmarked reserves) awaited final confirmation of the sites in the village and in neighbouring villages.

To **CONSIDER** a response to a further KYC (Know Your Customer) form requested by the Council's bankers. Having considered the Barclays Bank's response to the Council's request for a clarification of and justification for their requirement, it was agreed that only the signatories to the Council's bank account need submit their details.

To **CONSIDER** items of expenditure and sign cheques accordingly (*see separate list*).

To **RECEIVE** the Financial Reports and **UNDERTAKE** the independent Bank Reconciliation. It was **RESOLVED** to accept the items of expenditure together with the accounts, and for the bank reconciliation and the signing of the cheques to be delegated to Cllrs Kay and Archer: proposed by Cllr Reid and seconded by Cllr Lyon and **AGREED** by all.

**10** To **CONSIDER** any Correspondence received before the meeting – *Noted as attached*.

It was agreed that a link to the Sizewell C consultation should be posted on Waldringfielders.

## **11 PARISH MATTERS for the next Agenda – Review of Parish Plan / Policy Review**

At this point the Chair introduced the prospective new parish clerk to members of the Council and there was discussion about the provision of a computer to facilitate her work. The Chair was authorised to spend up to £300 on a secondhand computer and appropriate software and to revert to the Council if additional funds were needed for this. Proposed by Cllr Reid seconded by Cllr Archer and **AGREED** unanimously.

**12** Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, it was proposed by Cllr Kay, seconded by Cllr Elliot and **AGREED** by all to **RESOLVE** that, because of the confidential nature of the business to be transacted, the public and the press should leave the meeting during the consideration of Item 13 (Personnel matters)

**13** The appointing group (Cllrs Kay, Elliot and Reid) reported on the recruitment of the new Parish Clerk/RFO and the terms of appointment offered.

**The Chairman closed the meeting at 9.48 pm**

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## REVIEW OF ACTION POINTS AS AT 11<sup>th</sup> December 2018

**Ongoing** - **Road safety and lawful use of footpaths** Road Safety - using Mr King's layout (adapted) plan of January 2017 as a blueprint for pedestrian safety works. SCC Cllr O'Brien has secured funding for 30 mph and SLOW signs to be painted at the corner where the Ipswich Rd joins School Rd **ACTION** The Chair undertook to check whether the planned extension to the hatching beside the Cawthorne hedge would be included when new road markings are painted nearby.

**Ongoing** - **Village Way** – work commenced. **ACTION** Assistance from the Scattered Orchard Scheme to replace the cherry trees sought – Mrs Reid has agreed to take on the project

**Ongoing** - **Village AONB Sign** – The Parish Council asked Cllr Reid to take the matter forward on suitable options (including an aesthetic location), using the opportunity with SCC to seek a reduction in the clutter of signs at the Newbourne Road crossroads.

**ACTION** – Cllr Reid to follow up once more.