



Minutes of the Parish Council Extraordinary Meeting held on Wednesday 17 April 2024

In attendance: Cllrs Kay, Gold, Forsdike, Quick and Reid; ESC Cllrs Nimmney and Reeves

Members of the public : 2

Minutes: Clerk

Meeting opened: 18:05pm

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1. To **RECEIVE** and **APPROVE** apologies for absence

Cllr Elliot - Illness

Cllr Shore – Work commitments

Motion to **APPROVE** absences above – Proposed Cllr Kay; Seconded Cllr Gold – all in favour

2. To **RECEIVE** declarations of interest

Cllr Forsdike – non-pecuniary interest 5.b.

To **RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** non-delegated DPI dispensations requested by a councillor.

None received

3. **a. Public Participation** – Parish Issues – An opportunity for parishioners to bring matters to the attention of the Parish Council and for parishioners to seek guidance from the Council.

2 members of the public in attendance – attending ref the planning application in Item 5 – Chair will call upon them at that time.

4. To **APPROVE** the minutes of the Parish Council meeting held on **12 March 2024**.

Motion to **APPROVE** the Minutes of 12 March 2024 – Proposed Cllr Reid; Seconded Cllr Quick – all in favour, of those who were in attendance.

5. To **CONSIDER** Planning Applications for **COMMENTS**:

a. DC/24/1050/FUL | Construction of first floor extension, rear kitchen extension to replace existing and creation of 2 bay cart lodge with lean to structures | Sansarbres Cliff Road Waldringfield Woodbridge Suffolk IP12 4QL – **Planning Officer – I Taylor; comments deadline 18 April 2024**

Cllr Gold presented on behalf of the planning working group. The site plan and location plan were posted on screen to review. Cllr Gold reviewed some concerns the planning group noted:

Design concerns were discussed. Cllrs noted that the positioning of the cart lodge was positive in terms of a turning circle to allow entrance and egress from the property to Cliff Road safely. The existing planting, trees and hedging mitigate the street scene impact.

Cllrs discussed that there were no materials specified for the application. The applicant advised Council of various materials anticipated to be used including describing the windows as panes and wooden surrounds, wooden front door, and others would remain in keeping with the street scene. They further advised Council they would be using a gravel treatment (porous) for the drive.

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Councillors also discussed concerns for the existing trees and that plans indicate the removal of a tree (drawings 2 and 7 were displayed on screen and discussed). The applicant advised Council that one tree had already been removed, but that the existing trees would not be altered with the proposed plans, retaining the exiting trees as in Drawing 7.

Cllrs noted that intended materials discussed should be specified in the application.

Motion to **SUPPORT** the application, on the basis that materials are specified - proposed Cllr Gold; seconded Cllr Reid – all in favour.

To **RECEIVE** any other planning information.

Cllr Kay advised this is a pre-application and the Council was not a statutory consultee. The Tree Warden submitted her comments as the Tree Warden. The comments can be ratified by the Parish Council.

Cllrs discussed the merits of the response, discussing the screening and the elevation of the proposal. There was a note that the location of the reservoir is related to the access to electricity for the submersible pumps (which should not cause noise pollution). Cllr Gold sought to clarify the distance from the footpath and the impact on the vista from the footpath. Cllrs reviewed this is proposed to be 12 m into the field. This will have an elevation (bank), however the slope of the land will assist in the view from the footpath.

Motion to **APPROVE** response to DC/24/1006/AGO | Prior Notification (Agricultural) – Proposed: Cllr Forsdike; seconded Cllr Quick – all in favour

6. **CLERK AND RFO REPORT**

a. CONSIDER and **APPROVE** items of expenditure, and arrange for approval of BACS accordingly – see separate list.

Motion to **APPROVE** the payments as listed – Proposed Cllr Gold; Seconded Cllr Reid – all in favour

Cllrs Cllr Kay and Cllr Reid to approve BACS payments.

Motion to **APPROVE** the financial reports - Cllr Reid, Cllr Kay – all in favour

Meeting Closed 18.46 pm

ACTION POINTS

Planning: Clerk to submit response as agreed above by the deadline